

## *Garrett Hill Overlay District Process*

### *Roles and Responsibilities*

#### Township and Steering Committee Roles and Responsibilities

- To facilitate a Garrett Hill Master Plan, Overlay District and ordinance recommendations that are in the best interest of the Garrett Hill community as a whole.
- To incorporate the community vision identified in Community meetings and elsewhere into the Garrett Hill Master Plan and ordinance recommendations.
- To identify other “Prevention of Adverse Development” and “Preservation and Enhancement” concepts that are in the community’s best interest for incorporation into the Garrett Hill Master Plan and ordinance recommendations.
- To promote and facilitate community involvement in the Garrett Hill Overlay District process.
- To gather and disseminate information so that the community, the Steering Committee, the Planner and the Commissioners can exercise sound judgment and make informed decisions.
- To promote understanding and compromise (when necessary), by providing a forum for dialogue amongst various community parties.
- To promote community values by maintaining focus on our common goals while respecting diversity, each individual’s or group’s dignity and integrity, and providing opportunities for all voices to be heard.
- To maintain close communication with our constituents so that we can act on their behalf as their representatives.
- To understand the impact of our current zoning and SALDO ordinances and to understand the impact of any zoning and SALDO ordinance change recommendations that we may make.

### Steering Committee Roles and Responsibilities

- To represent the community
- To guide URS
- To provide oversight to URS
- To attend the interviews and workshops as participants and/or facilitators
- To advise URS with regard to workshop materials
- To approve the workshop materials
- To attend meetings: regularly scheduled GHSC meetings, joint GHSC/URS meetings and GHSC community meetings
- To make the determinations with regard to the Garrett Hill Master Plan and the recommendations of ordinance changes with the aid of URS and other Township resources

### Township Responsibilities

- To provide support (logistical, technical and otherwise) to the GHSC and URS as they fulfill their roles and responsibilities throughout the Garrett Hill Overlay District (GHOD) process
- To utilize the Township's expertise to educate the GHSC, URS and the community with regard to the manifold issues involved in the GHOD process - in particular, the impact of all ordinance change recommendations
- To provide oversight for the overall GHOD process

### URS Roles and Responsibilities

- To faithfully perform the Scope of Services as described in the proposal and the addendum
- To utilize URS's expertise to educate the GHSC, the Township and the community with regard to the manifold issues involved in the GHOD process - in particular, the impact of all ordinance change recommendations